

RETRENCHMENT BENEFIT - CLAIMANT'S STATEMENT



Dear Claimant,

We are sorry to learn of your recent job loss.

In order for us to process your claim, we require the following:

- 1) Claimant's Statement
- 2) Retrenchment letter from employer
- 3) CPF contribution statement that includes 12 months prior to retrenchment **AND** 3 months after retrenchment date
- 4) Salary Slip that includes 12 months prior to retrenchment

Once we have received all the above required documents, we will process your claim and inform you of the outcome as soon as possible.

If you need help, please call our Customer Service Hotline at **1800-248-2888** or email us at **LifePAClaims-SG@greatasteasternlife.com**

Note:

- I) Certified true copies of the original documents by your Servicing/ Authorised Financial Representative, or our Customer Service Staff or your employer will be accepted.
- II) Please continue to pay your premiums until we inform you that the claim is admitted.
- III) The benefit payable is subject to policy term and condition such as there is a 90 days waiting period after policy was taken up or reinstated, whichever is the later.

Submission of Documents

Please submit all claim documents personally at our Customer Service Centre at the ground floor,

Great Eastern Centre, or through your Financial Representative or, by post to:

Claims Department
The Great Eastern Life Assurance Company Limited
1 Pickering Street
Great Eastern Centre #13-01
Singapore 048659